



St Basil's Facilities Rental Charges July 15, 2024

Hall

Includes parking, kitchen, tables & chairs for a maximum 150 people (City licensing bylaw). There is a lift/elevator, and a washroom stall accessible for wheelchairs in both the men's and women's washrooms.

Up to 150 people maximum	Fees
Rental up to 4 hours	\$350.00
Rental over 4 hours (maximum 7 hours)	\$450.00
Damage Deposit (see note 1)	\$100.00
Hall Clean up (see note 2)	\$100.00
Decorating/Set up fee (see note 3)	\$25.00
Conference Room Rental – per hour	\$25.00

Note 1: Cleaning deposit (cash or cheque) will be returned if no issues once hall has been inspected.

Note 2: Should renter not wish to do hall clean up after event and wishes to use the services of parish custodian for clean-up services the fee is \$100.00.

Note 3: Should extra time be required for decorating and/or set up (outside of time booked) a fee of \$25.00 per hour will be charged.

Accessibility

There is a lift/elevator, and men's and women's wheelchair accessible washroom stalls. Notify parish office if lift is required and instructions for operating the lift will be provided

Church

The Blessed Sacrament must be removed from the Tabernacle to the Sacristy prior to a rental event to maintain the Sacredness of the space.

Body of Church

Rent will be charged at the discretion of the administrator/pastor and parish finance council. Rental fee could either be a percentage of admission proceeds or a flat fee as agreed upon prior to the event.

Conference Room

Includes boardroom table and chairs for a maximum of 24. Rental fee is \$25.00 per hour.

Please note: this area is NOT wheelchair accessible.

Parking Lot

This Applies when only parking space is needed and facilities are not being rented. Renters will pay full cost for all cars to the administrator.

Up to 4 hours: \$5.00 per car

All day: \$10.00 per car

Renters will pay full cost for all cars to the administrator.